

CALIF ORNIA STATE RETIREES

**California State Retirees
Board of Directors Meeting**

**Wednesday, January 24, 2024
9:00 a.m. – 3:00 p.m.**

Embassy Suites by Hilton – San Francisco Airport
250 Gateway Blvd.
San Francisco, CA 94080

Minutes

1. Call to order

The meeting was called to order at 9:15 a.m. by President Stephanie Hweg.

2. Salute to the Flag

The pledge of allegiance to the flag was recited.

3. Roll Call

Stephanie Hweg, CSR President
Elnora Hunter-Fretwell, Executive Vice President
Mary McDonnell, Vice President
Jerry Fountain, Chief Financial Officer
Sharon Stoltzman, District A Director – excused
Susanne Paradis, District B Director
Maria Aguilar, District C Director
Vincent Herrera, District D Director
Keith Umemoto, District E Director
Tim Behrens, District F Director
Patsy Jimenez, District G Director

4. Introductions and Agenda Changes

Swearing in of District D Director Vincent Herrera and District E Director Keith Umemoto for a new 3-year term (2024 – 2027).

5. Approval of January 24, 2024 Board Meeting Agenda

CSR 24/1/1 Motion: Behrens, second by Umemoto - The CSR Board of Directors approve the January 24, 2024 agenda. CARRIED

6. Approval of November 1, 2023 Board Meeting Minutes

CSR 24/1/2 Motion: Behrens, second by Hunter-Fretwell - The CSR Board of Directors approve the November 1, 2023 meeting minutes. CARRIED

7. President's Report of Activities

President Hueg's activity report was distributed with the agenda material.

8. Board Member Activity Reports

Printed activity reports were distributed with the agenda material. Board members reviewed their reports, making updates and adding comments.

9. Chief Financial Officer Report

December 2023 CSR Financial Operating Results

For the nine months ending December 31, 2023, CSR has recognized a net surplus of \$757k with a budgeted surplus of \$332k for 2023.

Based on the nine months of 2023, total revenue is expected to exceed the budgeted revenue by approximately \$407k as CSR continues to see steady growth in total membership.

Program expenditures for the first nine months of 2023 indicate that expenses are trending slightly lower than the budgeted expenses by approximately \$57k for the year. However, these variances should be evaluated in light that they are based on nine months' worth of activity and are influenced by the timing of when actual expenses are incurred.

CSR's cash, money market, and investment balances held at Wells Fargo and Edward Jones at December 31, 2023 is approximately \$6.8 million.

End of Report

CFO Fountain recommended the Board of Directors consider approving additional stock options to the Investment list.

CSR 24/1/3 Motion: Fountain, second by Behrens - The CSR Board of Directors conclude debate and call for the question to vote on including the following investments Agilent Technologies Inc, Chevron Corporation, Marathon Petroleum, and TotalEnergies stock options to the Investment list. CARRIED

CSR 24/1/4 Motion: Fountain, second by Behrens – (Roll call vote) The CSR Board of Directors approve to include the following stock options Agilent Technologies Inc, Chevron Corporation, Marathon Petroleum, and TotalEnergies to the Investment list. CARRIED

Stephanie Hueg	CSR President	No vote
Elnora Hunter-Fretwell	Executive Vice President	Yes
Mary McDonnell	Vice President	Yes
Jerry Fountain	Chief Financial Officer	Yes
Sharon Stoltzman	District A Director	Absent
Susanne Paradis	District B Director	No
Maria Aguilar	District C Director	No
Vincent Herrera	District D Director	No
Keith Umemoto	District E Director	No
Tim Behrens	District F Director	Yes
Patsy Jimenez	District G Director	Yes

10. CARA Report

Board member Paradis expanded upon her report which was distributed with the agenda material.

11. Committee Reports

11a. PAC Committee:

Chair Espinoza recommended to the Board consideration and adoption of the 2024 Legislative Candidate Endorsements List.

Assembly Candidates

AD 02 Rusty Hicks (D-Arcata)
AD 19 Catherine Stefani (D-San Francisco)
AD 36 Joey Acuna (D-Coachella Valley)
AD 44 Nick Schultz (D-Burbank)
AD 47* Christy Holstege (D-Palm Springs)

Senate Candidates

SD 03 Rozzana Verder-Aliga (D-Vallejo)
SD 23 Kipp Mueller (D-Santa Clarita)
SD 25 Sasha Renee Perez (D-Alhambra)

AD 54 Mark Gonzales (D-Los Angeles)
AD 62 Jose Solache (D-Lynwood)
AD 74* Chris Duncan (D-San Celmente)
AD 79 Colin Parent (D-La Mesa)

CSR 24/1/5 Motion: Behrens, second by Fountain to approve and adopt the 2024 Legislative Candidate Endorsement list. CARRIED

Behrens recommended an amendment to add SD 19 Lisa Middleton to the Legislative Candidate Endorsement list.

Assembly Candidates

AD 02 Rusty Hicks (D-Arcata)
AD 19 Catherine Stefani (D-San Francisco)
AD 36 Joey AD Acuna (D-Coachella Valley)
AD 44 Nick Schultz (D-Burbank)
AD 47* Christy Holstege (D-Palm Springs)
AD 54 Mark Gonzales (D-Los Angeles)
AD 62 Jose Solache (D-Lynwood)
AD 74* Chris Duncan (D-San Celmente)
AD 79 Colin Parent (D-La Mesa)

Senate Candidates

SD 03 Rozzana Verder-Aliga (D-Vallejo)
SD 19 Lisa Middleton
SD 23 Kipp Mueller (D-Santa Clarita)
SD 25 Sasha Renee Perez (D-Alhambra)

CSR 24/1/6 Motion: Behrens, second by Paradis to approve the addition of SD 19 Lisa Middleton and to adopt the 2024 Legislative Candidate Endorsement list. CARRIED

CSR 24/1/7 Motion: Hunter-Fretwell, second by Paradis to approve the adoption of the CSR PAC Expenditure Authorizations 2024 document. CARRIED

11b. Finance Committee:

Chair Hixon made a recommendation to the Board of Directors to approve replacing the language in section 5.06 Chapter Grants.

5.06 Chapter Grants

(a) Chapter Grant Funds

The chapter Grant Application is based - upon substantiated chapter needs as determined solely by the Board of Director (BOD). ~~The Board of Directors (BOD)~~ shall ~~consider a review~~ review all chapter requests for the purpose of providing the means for chapter to complete endeavors that have been unforeseen and are necessary for the CSR mission and a chapter's mission critical operation, i.e.,

meetings, additional meetings, or projects. The Grant funds awarded shall only be used for the specific purposes outlined in the Grant Application approved by the BOD. Grant funds can only be used for expenses incurred after the date of the BOD approval. ~~Chapters are not entitled to~~ shall not submit more than one grant per year and any Grant shall not to exceed \$3,000. ~~per fiscal year.~~

(b) Grant Request Form

The BOD approved forms shall be used by the chapters to present requests for grants.

(c) Procedure for requesting a Grant.

The request for a grant is to be sent to the to CSRInfo@CalRetirees.org to be logged and forwarded onto the Finance Chair and Chief Financial Officer (CFO). ~~the CSR Office marked Grant Request. and received in the offices 60 days prior to the next BOD meeting date.~~ The request must:

- (1) Be submitted on the CSR Chapter Grant Application form;
- (2) Set forth the specific details of demonstrating the need for the grant, including estimated cost and time frame (beginning and estimated date of completion).
- (3) Be submitted with the most current:
 - Chapter Budget
 - Chapter Financial Reports
 - Chapter Spending Projections
 - Most recent Bank Statement
 - Minutes – with motion requesting grant (amount and purpose) passed by members for submittal of grant request.
 - Inventory (if equipment is being requested)

(d) Approval of Grant ~~— Once the Chapter Grant Request packet is received at CSR Headquarters a review process commences.~~

- (1) The Finance committee will review Grant Requests for completeness, ~~and financial need, working with Chapters current budgeted line items.~~ The Chapter President shall be contacted ~~if needed to~~ assist with any areas of concern. Any grant request not accompanied by all required documents will be sent back to Chapter ~~not to be sent forward~~ until all documentation requirements are met.

- (2) The Finance Committee will forward a completed Grant Request with summary and recommendations if needed to the Chief Financial Officer (CFO) for final review.
- (3) Upon completion of the CFO's review, the Grant Request shall be sent to the ~~BOD~~. President who will add to a BOD agenda.
- (4) The BOD will review all grant requests prior to allocation of funds.
- (5) The chapter will be notified by the BOD within 30 days of the action taken on the request.

(e) Progress and Completion of Grant Shall Not ~~to~~ Exceed one year

- (1) The chapter must report monthly on expenditure(s) pertaining to the grant award ~~to~~ and include a report on the progress. The expenditure report must be submitted on the CSR Grants Disbursement form and the progress may be submitted on a separate sheet(s) of paper.
- (2) Additionally, the President of the Chapter receiving the Grant shall report quantitative results at each Leadership Meeting until the reason/purpose for the grant is completed.
- (3) Any funds not used for the purpose stated in the grant request shall be returned to CSR Headquarters.

CSR 24/1/8 Motion: Fountain, second by Hunter-Fretwell to approve replacing the language in Governing Rules section 5.06. CARRIED

Board member Paradis recommends to reconsider language from the previous motion recommended by the Finance Committee regarding Governing Rules section 5.06.

CSR 24/1/9 Motion: Paradis, second by McDonnell to amend the language in Governing Rules section 5.06(d)(2) Chapter Grants to read – “The Finance Committee will forward a completed Grant Request with summary, if needed, to the Chief Financial Officer (CFO) for final review.” CARRIED

11c. Health Benefits Committee:

Chair Reynoso reported on Health Benefits Committee related announcements and updates on their activity and areas of interest.

11d. BGR Committee:

Chair Coopwood reported on submission of Delegate Assembly Resolutions and plans to amend Governing Rules 9.05 Candidate Consent Form.

11e. Membership Committee:

Chair Padilla reported strategic plans, outreach efforts, and committee updates. She introduced the Indigenous Community Pilot Program, led by Al Lara and Chris Lindstorm, CA Tribal Business Alliance.

Chair Padilla recommended to the Board as a standard practice to allow the Chapter Presidents to welcome members from the committee who are assigned to them, include them in their chapter meetings by adding them to the agendas and give them an opportunity to speak.

President Hueg clarified the Board has already encouraged and requested the chapters to do this voluntarily. Speakers should have allotted time of five minutes, anything longer must be coordinated with the Chapter President.

Chair Padilla requested the Boards' continuous support for the Membership Committee to continue their organizational plan through June 26, 2024, and requested permission to finalize a written report on all activities in addition to a new membership handbook and training guide. The finalized documents will be presented to the Board on June 26, 2024, for consideration and adoption.

12. Legislative Report

Ted Toppin, Blanning & Baker, presented updates on current bills and the 2023 - 2024 state budget.

13. Headquarters Report

Rocco Paternoster reported on CSEA operations and support services.
Staff displayed a memorial presentation honoring members lost from 2020 – 2023.

14. Upcoming Meetings

- June 24 - 26, 2024 **BOD Statewide Meeting** (San Diego)
- October 21 - 22, 2024 **Delegate Assembly** (Sacramento)

15. Adjourn

Meeting adjourned by President Hueg at 4:00 p.m.